



Sponsorship Application

To apply for a sponsorship, please submit a written request to the Automobile Dealers Association of Greater Kansas City Charitable Foundation. Please note an organization can only make one sponsorship request per year. The request should be no longer than 2 pages plus the required attachments. The request should be submitted via mail or email to:

ADAKC Foundation 11863 West 112th Street, Suite 200 • Overland Park, KS 66210 • foundation@adakc.com

The request must include the following information:

Organizational Information

Organization Name: _____ Contact Name: _____

Address: _____

Phone: _____ E-mail Address: _____

Mission Statement: _____

Describe the organization, including year founded and a brief description of the organization's primary programs (no more than three): _____

Please provide information in terms of numbers and characteristics of the people your organization serves: _____

Sponsorship Information

Amount requested (\$) _____

Please provide the name of event for which sponsorship is sought, date of event, and deadline for which program or event sponsorship must be secured by the organization: _____

Briefly describe the event and how will dollars raised be used: _____

What level of sponsorship is the organization requesting and what are the associated benefits. Briefly describe all available levels of support and the number of opportunities associated with each: _____

Please provide all other sponsorship commitments secured to date for this event. Include name of sponsor and level of support.

Is this a new or established event? If it is an established event, how many people participated last year and how much was raised? For both new and established events, how many people are projected to participate this year?: _____

Of the amount requested, how much is tax deductible?: _____

Has the organization in the past 2 years received support (monetary or in-kind) from any new franchised, automobile dealer? If yes, indicate the nature of support, dates(s) and amount(s), and provide the name of the automobile dealer: _____

If awarded a grant, describe if and how your organization will recognize the Automobile Dealers Association of Kansas City Charitable Foundation for its grant: _____

Required Attachments

- Program or event budget, including both income and expenses.
- Operating budget, including projected revenues and expenses for your organization.
- Copy of IRS Determination Letter.

